PUNCH LIST

Kitchen remodel

456 Oak Avenue
Anytown, ST 00000

Walk-through: November 16, 2026
Finish by: November 30, 2026
3 of 10 done

CONTRACTOR
Your Remodeling Co.

CUSTOMER
Customer name

#	WHERE	WHAT TO FIX	WHO	DONE
~~1~~	~~Kitchen, sink base~~	~~Slow drip at the drain connection under the sink~~	~~Plumber~~	☑
~~2~~	~~Kitchen, upper cabinets~~	~~Door left of the range hood sits 1/8 in. low; adjust the hinges~~	~~Cabinet installer~~	☑
3	Kitchen, island	Two drawer pulls missing	Cabinet installer	☐
4	Kitchen, backsplash	Grout missing in two joints behind the faucet	Tile setter	☐
5	Kitchen, countertop	Caulk the gap where the counter meets the wall by the fridge	Contractor	☐
6	Kitchen, ceiling	Touch up paint around the new light fixture	Painter	☐
~~7~~	~~Kitchen, lighting~~	~~Under-cabinet light on the right side doesn't turn on~~	~~Electrician~~	☑
8	Dining room	Scuff on the wall from moving the old cabinets	Painter	☐
9	Kitchen, floor	Scratch on a floor tile in front of the dishwasher; replace the tile	Tile setter	☐
10	Whole job	Hand over the appliance manuals, warranties and the permit sign-off	Contractor	☐
11				☐
12				☐
13				☐

NOTES

Items are fixed by the date above. The final payment is made once every item is done and signed off, as agreed in the contract.

All items above are complete.

Customer signature _____ Date _____ Contractor signature _____ Date _____